



Department  
for Education

Dr Wendy Thomson  
Chief Executive  
Norfolk County Council  
County Hall  
Martineau Lane  
Norwich  
Norfolk  
NR1 2DH



Department  
for Business  
Innovation & Skills

Nick Boles MP  
Minister of State for Skills

1 Victoria Street  
London  
SW1H 0ET

T +44 (0) 20 7215 5000  
E [enquiries@bis.gov.uk](mailto:enquiries@bis.gov.uk)

[www.gov.uk/bis](http://www.gov.uk/bis)

26 October 2015

I am writing to inform you of the Government's view of the position of your Adult Education Services in the light of the ongoing FE Commissioner and Skills Funding Agency monitoring since the FE Commissioner's initial assessment.

As you will be aware the FE Commissioner's assessment in March 2015 acknowledged the swift action taken by the Council to identify the necessary steps in order to provide a high quality Adult Education Service, but also concluded if it wished to continue providing this service and fully implement the actions detailed in the Post Inspection Action Plan, the Council would need to invest in IT infrastructure and Management Information Systems.

I am heartened by the commitment shown by the Council to continue to provide an Adult Education Service and the swift action taken to identify the necessary steps to implement a Post Inspection Action Plan (PIAP). As you are aware, the FE Commissioner's assessment included a number of recommendations to support the implementation of the PIAP, which the FE Commissioner's team and the Skills Funding Agency have been monitoring on a regular basis.

Following this regular monitoring, both the FE Commissioner and officials are satisfied that Norfolk County Council Adult Education Service has now taken the necessary steps to address all the areas of concern identified in the initial assessment. Formal FE Commissioner led intervention is thus at an end. The Skills Funding Agency will shortly write to you about its continuing monitoring and intervention process.

I am encouraged by the actions taken by the Council to implement the necessary improvements and welcome the FE Commissioner's confidence that Norfolk County Council Adult Education Service can sustain improvement. I wish you every success with the continued improvement of the Service.

You should note that we plan to publish this letter on [www.gov.uk](http://www.gov.uk).

*With best wishes*

*Nick Boles*

**NICK BOLES MP**