

**Readiness to Open Self-Assessment for Direct Entry at
14 to FE Colleges from September 2013.**

1. ADMISSIONS AND EXCLUSIONS

- Does the college have a clear Admissions Policy for recruitment at 14 and is there a right of appeal to an independent and impartial Appeal Panel clerked by someone with an understanding of the Schools' Admission Appeals Code (notwithstanding the appeal process may not rigidly follow that prescribed in the Code)?
- Does the Exclusions Policy take account of the different needs of 14-16 year olds and give details of appeal to an equivalent of an Independent Review Panel and timely referral to the Local Authority?

2 LEADERSHIP AND STAFFING

- Are the staff suitably qualified to teach all statutory subjects?
- Is there a designated, suitably qualified manager in place to lead the provision?
- Is there a coordinator in place for SEN provision?

3 CURRICULUM ENTITLEMENT

- Is there a broad curriculum entitlement covering all statutory subjects including the EBacc?
- Are there plans for wider enrichment including the statutory entitlement to RE and Sex Education?

4 QUALITY ASSURANCE

- Is there an appropriate Management Information System in place to track attendance and pupils' progress on an on-going basis?
- Is there a robust self-assessment process in place which focusses on continuous improvement and drives up standards in teaching and learning?

5 SAFEGUARDING

- Has the college got clear safeguarding policies and measures in place including break time and lunch-time supervision?
- Is the college estate suitable for 14-16 year olds? Will section 52A FHEA 1992, and relevant regulations, be complied with? If not what adjustments needs to take place and by when?

6 STUDENT CARE, GUIDANCE, SUPPORT AND BEHAVIOUR

- Is there a sufficient pastoral entitlement and level of expertise to deliver?
- Has the behaviour policy been reviewed and, where necessary, developed to ensure they are suitable for 14-16 year olds?